

# BOARD MEMBER SURVEY - TENANTS & LEASEHOLDERS

## IF YOU ARE FILLING OUT THIS FORM:

As part of our current research, we are undertaking a short survey on the effectiveness of tenants and leaseholders who are Board members. The survey is about how effective **you feel** you have been as a Board member. If you are current Board Member please start at Question 1. If you are an ex Board Member please start at Question 3.

Please complete the survey below giving as much information as possible. If you have any questions or would like any clarification please call **DWA free** on 0800 0855 492.

## (A) CHARACTERISTICS OF RESPONDENTS

**Q1** How many years have you been a Board member? ..... years

**Q2** Is this your first term as a Board member or have you been re-elected? *1<sup>st</sup> Term*      *Re-elected*

**Q3** Are you a current Board member of an ALMO or RSL? *Ex Board Member*      *ALMO*      *RSL*

**Q4** Are you a tenant or a leaseholder? *Tenant*      *Leaseholder*

**Q5** Were you active in the tenants movement before you joined the Board?  
 If 'Yes' please explain below how you had been involved *Yes*      *No*

**Q6** What is your gender? *Male*      *Female*

**Q7** What is your age? *Under 25*      *25 - 35*      *36 - 45*      *46-60*      *61+*

**Q8** How would you describe your ethnic background?

## (B) HOW DID YOU FIRST GET ONTO THE BOARD?

Q9 Did someone ask you to join the Board or did you put yourself forward? Asked  
Self nominated

Q10 If you were asked to join the Board, who asked you?

Q11 Did you have to **compete** for your place on the Board?

Yes  No

Q12 If there was a competition what form did it take? Eg interviews, informal meeting, elections etc

Q13 Can you tell us who designed your election / selection process

If there was **NO** election please go to Question 17

## (C) ABOUT YOUR ELECTION

Q14 If you were elected to the Board how were you elected? (Please tick yes or no for all) Yes  No

Elected by a full ballot of **all** tenants and leaseholders

Elected by a large group of active tenants and leaseholders (over 50 people)

Elected by a smaller group of active tenants & leaseholders. Eg a panel or forum

Elected at a public meeting of tenants and/or leaseholders

Was it a secret ballot?

Was the voting by a show of hands?

If your election was different to the above? Please describe the process.

Q15 Tell us about your election process and what you had to do. Please tick yes or no to all questions below

Did you need a Proposer and Seconder? Yes  No

Did you have to fill in a written application form?

Did you have to make a speech?

Did you have to write a CV or a supporting statement to your application?

Did you have to provide any other information? If 'yes' please specify below.

Were you given enough information about what was involved?

**Q16** Please give us your thoughts on your organisation's Board member selection process.

## (D) TRAINING & SUPPORT AS A BOARD MEMBER

**Q17** Do you feel when you **first** joined the Board you had enough training and support to help you understand how to be an effective Board member? Yes  No

**Q18** If your answer to the above question is 'no', what additional support do you feel would have been useful?

**Q19** Were you made to feel welcome by other Board members and Officers? Yes  No

**Q20** Do you feel you have been offered sufficient **on-going** support and training? Yes  No

**Q21** How are the training needs of the Board assessed?

**Q22** If you have received **on-going** training and support who provided it? In House  External Trainers

**Q23** If you used external trainers can you provide the name of the company.

**Q24** How would you rate the usefulness of any training you have received? Excellent  Good  Fair  Poor

## (E) BOARD EFFECTIVENESS

- |   | Yes                   | No                    |
|---|-----------------------|-----------------------|
| <b>Q25</b> Do you feel your Board is clear about its key roles and responsibilities?  | <input type="radio"/> | <input type="radio"/> |
| Are Board decisions made in an open manner with your executive team?                  | <input type="radio"/> | <input type="radio"/> |
| Does your Board reflect the diverse nature of the community within which it works?    | <input type="radio"/> | <input type="radio"/> |
| Are Board papers clear and easily understood?   | <input type="radio"/> | <input type="radio"/> |
| Are you able to contribute to discussions and contribute on <b>financial</b> matters? | <input type="radio"/> | <input type="radio"/> |

**Q26** How do you think the Board adds value to the work of your organisation?

- |  | Excellent             | Good                  | Fair                  | Poor                  |
|--|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Q27</b> How well does your Board operate as a team?       | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| <b>Q28</b> Are <b>your</b> opinions and ideas well received? | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

- |  | Yes                   | No                    |
|--|-----------------------|-----------------------|
| <b>Q29</b> Are you treated as an equal member of the Board team? | <input type="radio"/> | <input type="radio"/> |

Please tell us more

- |   | Yes                   | No                    |
|---|-----------------------|-----------------------|
| <b>Q30</b> Are there any Board activities that are closed to you? | <input type="radio"/> | <input type="radio"/> |

Please tell us more

- |   | Yes                   | No                    |
|---|-----------------------|-----------------------|
| <b>Q31</b> Are you given any specific duties because you are a Tenant Board Member? | <input type="radio"/> | <input type="radio"/> |

Please tell us more

**Q32** How does your Board consult the wider group of tenants and leaseholders?

Yes                      No

**Q33** Do you feel that you have been an effective Board Member?

                    

If you feel you've been effective can you give us some concrete examples where you have initiated or influenced a Board decision

**Q34** If you are no longer a Board Member what was your reason for leaving?

**Q35** What do think is different about your organisation because of your membership of the Board?

**Q36** Was Board membership what you expected it to be?

**Q37** Looking back, what advice would you offer to anyone thinking of becoming a Board Member

## **(F) CONTACT DETAILS**

Please let us know how we can contact you. This section is optional, but should be completed if you would like to receive an invitation to our seminar.

**Would you be willing to take part in any follow up surveys or focus groups? Yes / No**

Name

Address [including postcode]

Telephone Number

Mobile Number

Email

Other

**THANK YOU FOR TAKING THE TIME TO COMPLETE THIS QUESTIONNAIRE!**

**DWA  
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